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No. 98985/Policy/Annual Inspection/DGQA/Adm-16TC   05 Dec 2024

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MINISTRY OF DEFENCE

(DGQA / TECH COORD / 16TC)

**AMENDMENT IN SOP ON ANNUAL INSPECTION OF DGQA
ESTABLISHMENTS**

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1.   Pl refer this Dte Note No 87457/Tech Gen/DGQA/ Tech Coord (16TC) dated 09 Feb 2024.

2.   SOP on Annual Inspection of Estts was promulgated vide our a/m Note. It is requested to carry out below mentioned amendment in the subject SOP :-

   (a)   **At Para 1.9(c) of the SOP**

   For   :   existing.

   Read   :   A summary of the Inspection Report of all the establishments in the respective Tech Dtes, as per format given at **Appendix 'K'**, bringing out the best practices, areas for improvement and best establishment will be put up to DG, DGQA for his perusal.

   (b)   **At Para 1.23(c) of Appendix G and Para 1.8(c) of Appendix H**:-

   For   :   existing.

   Read   :   Calibration/validation of Instruments/Gauges.

   (c)   **In Appendix G of the SOP, a Note be added as follows**:-

   Note: In case of Annual Inspection of Dual role AsHSP, apart from checks given in Appendix G, checks given under Para 1.1, 1.2, 1.3 & 1.4 of Appendix H will also be used by the staff officer.

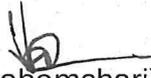   (d)   **In Appendix J of the SOP, the title to be amended as follows**:-

   For   :   **CHECK LIST FOR USE BY STAFF OFFICER/ INSPECTING OFFICER.**

   Read   :   **CHECK LIST FOR USE BY STAFF OFFICER.**

   (e)   **Rest no change.**

3.   It is requested to disseminate the above mentioned amendments to all the Establishments under your jurisdiction and accordingly Tech Dtes to render

confirmation to this Dte by 15 Jan 2025, that the subject amendments have been carried out by all concerned.

(P Brahamchari)
Lt Col
GSO-1 QA (PP&T)

All Tech Dtes

Copy to:

DGQA(Coord)   –   Include Para 2 above as errata in the Standing Order(Admin) at your end, and forward to SDCC, latest by 15 Jan 2025 for uploading on DGQA website.

SDCC –   It is requested to replace the existing 'SOP on Annual Inspection' on the DGQA website, with amended SOP, as and when received from DGQA(Coord).

TS to DGQA   –   For info please.