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No. 2348/RR/Steno-I/DQAN/Pers

26 Jun 24

MINISTRY OF DEFENCE (DGQA)
DTE OF QUALITY ASSURANCE (NAVAL)

UPLOADATION OF DRAFT RRs OF STENOGRAPHER GRADE - I ON
DEPARTMENT WEBSITE

1. The Recruitment Rules for the post of Stenographer Grade - I of DQA(N) cadre are forwarded herewith (copy encl). The said RRs is considered for revision on lapse of five years period.
2. It is requested to upload the draft RRs for the said post on department website for 30 days, seeking comments of the stakeholders. The comments received in this regard may be forwarded to this office after expiry of the said period for further necessary action at this end.

Encl : As stated.

SDCC/DGQA(HQ)

All Estts

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All Estts are requested to forward suggestion, if any, to be considered while reviewing of the RR for the said post.


(Mohan Singh Bisht)
Asst Director(Pers)

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GOVERNMENT OF INDIA
MINISTRY OF DEFENCE
(DEPARTMENT OF DEFENCE PRODUCTION)
[DIRECTORATE OF QUALITY ASSURANCE(NAVAL)]

Notification

New Delhi, the.....2024

S.R.O.....-In exercise of the powers conferred by the proviso to article 309 of the constitution and in supersession of the Directorate of Quality Assurance (Naval), Ministry of Defence(Directorate General Quality Assurance), Stenographer Grade-I, (Group-'B' Non-Gazetted, Post) Recruitment Rules, 2017, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of **Stenographer Grade-I** in the Ministry of Defence, Department of Defence Production, Directorate of Quality Assurance(Naval), namely:-

1. **Short title and commencement.-** (1) These rules may be called the Ministry of Defence, Department of Defence Production, Directorate of Quality Assurance (Naval), **Stenographer Grade-I** Group 'B' post, Recruitment Rules, 2024.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application.-** These rules shall apply to the post specified in the schedule annexed to these rules.

3. **Number of post, classification and level in the pay matrix.-** The number of the said post, its classification and the level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the aforesaid Schedule.

4. **Method of recruitment, age-limit, other qualifications, etc.-** The method of recruitment, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the aforesaid Schedule.

5. **Disqualification.-** No person,-
- (a) who has entered into or contracted a marriage with a person having a spouse living;
- or
- (b) who, having a spouse living, has entered into or contracted marriage with any person,
- shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax.-** Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving.-** Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of posts	Classification	Level in the pay matrix	Whether Selection or Non-Selection post
(1)	(2)	(3)	(4)	(5)
Stenographer Grade-I	17*(2024) * Subject to variation on dependent workload.	General Central Service, Group 'B', Non-Gazetted, Ministerial.	Level-6 (Rs.35400-112400)	Selection

Age-limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment. Whether by direct recruitment or by promotion/ or by deputation/absorption and % of the vacancies to be filled by various methods.
(6)	(7)	(8)	(9)	(10)
Not applicable	Not applicable	Not applicable	Two years	(i) 50% - By promotion, failing which by deputation including short-term contract. (ii) 50% - by deputation including short-term contract.

In case of recruitment by promotion or deputation/absorption grades from which promotion or deputation/absorption to be made

(11)

Promotion:

Stenographer Grade-II in level 4 in the pay matrix with ten years regular service in the grade.

Note 1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

Note 2: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to the 1st January 2016, i.e., the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of the Pay Commission.

Deputation(including short term contract):

Stenographers under the Central Government or State Governments or Union territories or Public Sector Undertakings or recognised Research Institutions or Universities or Semi Government or statutory or Autonomous Organization:

(i) holding analogous posts on regular basis in the parent cadre or department, or

(ii) with ten years service in the grade rendered after appointment thereto on regular basis in Level 4 in the pay matrix or equivalent in the parent cadre or department.

Note 1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation/absorption. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years.

The maximum age-limit for appointment by deputation(including short term contract) shall not be exceeding fifty-six years as on the closing date of receipt of applications.

Note 3: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to the 1st January 2016, i.e., the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Level in the Pay Matrix extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised pay band or grade pay into one level with a common level in the pay matrix and where this benefit will extend only for the post(s) for which that level in the pay matrix is the normal replacement pay level without any upgradation.

If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
<p>Group 'B' Departmental Promotion Committee (for considering Promotion) consisting of:-</p> <p>(1) Additional Director General of Quality Assurance (Naval) – CHAIRMAN;</p> <p>(2) DDGQA(N) / Director, Directorate Of Quality Assurance (Naval) – MEMBER;</p> <p>(3) Joint Director/Deputy Director, Directorate of Quality Assurance (Warship Projects) – MEMBER;</p> <p>(4) Joint Director/ Deputy Director (Pers), Directorate of Quality Assurance (Naval). – MEMBER.</p> <p>Group 'B' Departmental Confirmation Committee (for considering confirmation) consisting of:</p> <p>(1) Additional Director General of Quality Assurance (Naval) – CHAIRMAN;</p> <p>(2) DDGQA(N) / Director, Directorate Of Quality Assurance (Naval) – MEMBER;</p> <p>(3) Joint Director/Deputy Director, Directorate of Quality Assurance (Warship Projects) – MEMBER;</p> <p>(4) Joint Director/ Deputy Director (Pers), Directorate of Quality Assurance (Naval). – MEMBER.</p>	<p>Consultation with Union Public Service Commission is not necessary.</p>

(Ritu Sharma)

Under Secretary to the Govt of India

[File No.2348/RR/Steno-I/DQA(N)/ /D(QA) /2024]