



A/86320/DPC/PS/2025/DGQA/Adm-10

23 Dec 2024

CQA(ICV) Medak
CQA(Met) Ichapur

CQA(S) Sec'bad
SQAE(A) Ambajhari

SQAE(S) Sec'bad

**SELECT PANEL FOR PROMOTION TO THE GRADE OF PRIVATE SECRETARY
FOR THE VACANCY YEAR 2025**

1. Based on recommendations of DPC, Competent Authority has approved the following Select Panel for promotion to the grade of Private Secretary in Level- 07 of Pay Matrix (Rs.44900-142400) for the vacancy year 2025:-

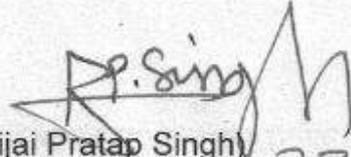
<u>Ser No</u>	<u>Name (S/Shri)</u>	<u>Whether SC/ST</u>	<u>D.o.B.</u>	<u>Estt</u>	<u>Remarks</u>
1	Smt J Sheela Kumari	Neither	02-Aug-69	SQAE(S) Sec'bad	Debarred for promotion till 19 Sep 2025
2	Ms Kodali Lakshmi	Neither	13-May-69	CQA(ICV) Medak	Debarred for promotion till 20 Aug 2025
3	Smt S Anuradha	Neither	05-May-73	CQA(ICV) Medak	
4	Smt M Nagamani	Neither	25-Aug-71	CQA(ICV) Medak	
5	Sukesh Mahadeorao Ninawe*	ST	25-Jun-78	SQAE(A) Ambajhari	*Against ST vacancy. Debarred for promotion till 19 Aug 2025
6	Smt D Padmaja Krishna*	PwBD (OH)	02-Jul-72	CQA(S) Sec'bad	*Against PwBD vacancy
<u>Extended Panel</u> (to be offered promotion only in the event of the officer(s) in regular panel not being available for promotion)					
7	Smt B Prasanna Lakshmi	Neither	21-Jun-70	CQA(ICV) Medak	
8	SN Pradhan	Neither	27-Dec-70	CQA(Met) Ichapur	

2. The above named Personal Assistant(s) will be offered promotion subject to availability of vacancies.

3. The above panel will be valid upto 31 Dec 2025 or when a fresh panel is prepared, whichever is earlier.

Contd....2/-

4. As per directions contained in DoP&T OM No. 36012/16/2019-Estt. (Res) dated 12.04.2022, promotions based upon above panel shall be subject to further orders which may be passed by the Hon'ble Supreme Court in SLP (C) No. 36021/2011 and various other SLPs on the subject matter.


(Bijai Pratap Singh)
Dy Director / Adm-10
for DGQA

23/2/24

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} For information please.

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All JCM III Level Members of DGQA



A/86320/DPC/PS/2025/DGQA/Adm-10

3)

Dec 2024

CQA(ICV) Medak
CQA(S) Sec'bad

CQA(EE) Pune
CQA(SV) Dehu Road Pune

CQA(V) Ahmednagar

**PROMOTION/POSTING OF PRIVATE SECRETARY (PS)
FOR THE VACANCY YEAR 2025**

1. Reference Select Panel issued vide DGQA/Adm-10 letter No. A/86320/DPC/PS/2025/DGQA/Adm-10 dated 23 Dec 2024.
2. The Competent Authority has approved the promotion cum posting of the under-mentioned PAs on promotion to the higher grade of Private Secretary (PS) (Level-7 in Pay Matrix Rs.44900-142400), as indicated against their name:-

<u>Ser No</u>	<u>Name (S/Shri)</u>	<u>DoB</u>	<u>Estt</u>		<u>Remarks</u>
			<u>From</u>	<u>To</u>	
(1)	Smt S Anuradha	05-May-73	CQA(ICV) Medak	CQA(EE) Pune	Against an existing vacancy
(2)	Smt M Nagamani	25-Aug-71	CQA(ICV) Medak	CQA(SV) Dehu Road Pune	Against an existing vacancy
(3)	Smt D Padmaja Krishna	02-Jul-72	CQA(S) Sec'bad	CQA(V) Ahmednagar	Against an existing vacancy

3. The individuals may be relieved of their duties and directed to report to their new establishment immediately and in no case later than one month from the issue of this order. **The promotion will be effective from 01.01.2025 or the date of charge assumption in higher grade of PS, whichever is later.** The date on which the individual assumes duty as PS should be communicated to this HQ (DGQA/Adm-10) alongwith necessary DO Part-II by the concerned HoEs on occurrence by the fastest means.
4. Before the above mentioned individuals assume higher appointment, it may be ensured that no disciplinary case is pending against him/her.
5. The above-mentioned individual are entitled to TA/DA and joining time, as admissible under the existing Rules and he/she will exercise his/her option for fixation of pay on promotion, within one month from the date of promotion as per extant rules.

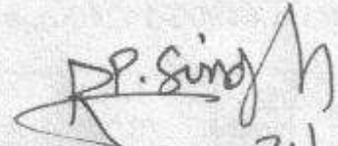
R.P. Singh Contd...2/-

6. In case the individual refuses to accept promotion, his/her unconditional '**Unwillingness**' for the same and reasons thereof, should be obtained in writing and forwarded to DGQA/Adm-10 within 10 days from receipt of this order through the concerned HoE with recommendation of respective ADGQA/ Offg ADGQA for further action.

7. The reason for forgo promotion should invariably be on very valuable / compelling grounds, alongwith relevant documents to support the ground(s) given by the individual with due recommendation of concerned HoE and respective ADGQA/Offg ADGQA. In case where the reason(s) adduced by the individual for his/her refusal for promotion are not acceptable to the Appointing Authority, the Appointing Authority may enforce the promotion of the individual and in case the individual still refuses to accept the promotion, then disciplinary action can be initiated for such disobedience as per rules in vogue.

8. As per directions contained in DoP&T OM No. 36012/16/2019-Estt. (Res) dated 12.04.2022, promotion is subject to further orders which may be passed by the Hon'ble Supreme Court in SLP (C) No. 36021/2011 and various other SLPs on the subject matter.

9. Completion report should be sent to this HQ (DGQA/Adm-10) by 20 Jan 2025.



(Bijai Pratap Singh) 31/12/24
Dy Dir / Adm-10
for DGQA

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