



A/86320/DPC/PS/2025/DGQA/Adm-10

12 Mar 2025

CQA(ICV) Medak  
CQA(Met) Ichapur

CQA(Ee) Pune  
DQA(M&E) Ichapur

**PROMOTION/POSTING OF PRIVATE SECRETARY (PS)  
FOR THE VACANCY YEAR 2025**

- Reference Select Panel issued vide DGQA/Adm-10 letter No. A/86320/DPC/PS/2025/DGQA/Adm-10 dated 23 Dec 2024.
- The Competent Authority has approved the promotion cum posting of the under-mentioned PAs on promotion to the higher grade of Private Secretary (PS) (Level-7 in Pay Matrix Rs.44900-142400), as indicated against their name:-

<u>Ser No</u>	<u>Name (S/Shri)</u>	<u>DoB</u>	<u>Estt</u>		<u>Remarks</u>
			<u>From</u>	<u>To</u>	
(1)	Smt. B Prasanna Lakshmi	21-Jun-70	CQA(ICV) Medka	CQA(Ee) Pune	Against an existing vacancy
(2)	SN Pradhan	27-Dec-70	CQA(Met) Ichapur	DQA(M&E) Ichapur	Against an existing vacancy

- The individuals may be relieved of their duties and directed to report to their new establishment immediately and in no case later than one month from the issue of this order. **The promotion will be effective with immediate effect or the date of charge assumption in higher grade of PS, whichever is later.** The date on which the individual assumes duty as PS should be communicated to this HQ (DGQA/Adm-10) alongwith necessary DO Part-II by the concerned HoEs on occurrence by the fastest means.
- Before the above mentioned individuals assume higher appointment, it may be ensured that no disciplinary case is pending against him/her.
- The above-mentioned individual are entitled to TA/DA and joining time, as admissible under the existing Rules and he/she will exercise his/her option for fixation of pay on promotion, within one month from the date of promotion as per extant rules.

*R.P. Singh*

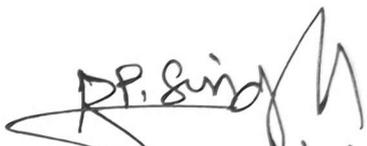
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6. In case the individual refuses to accept promotion, his/her unconditional '**Unwillingness**' for the same and reasons thereof, should be obtained in writing and forwarded to DGQA/Adm-10 within 10 days from receipt of this order through the concerned HoE with recommendation of respective ADGQA/ Offg ADGQA for further action.

7. The reason for forgo promotion should invariably be on very valuable / compelling grounds, alongwith relevant documents to support the ground(s) given by the individual with due recommendation of concerned HoE and respective ADGQA/Offg ADGQA. In case where the reason(s) adduced by the individual for his/her refusal for promotion are not acceptable to the Appointing Authority, the Appointing Authority may enforce the promotion of the individual and in case the individual still refuses to accept the promotion, then disciplinary action can be initiated for such disobedience as per rules in vogue.

8. As per directions contained in DoP&T OM No. 36012/16/2019-Estt. (Res) dated 12.04.2022, promotion is subject to further orders which may be passed by the Hon'ble Supreme Court in SLP (C) No. 36021/2011 and various other SLPs on the subject matter.

9. Completion report should be sent to this HQ (DGQA/Adm-10) by 30 Apr 2025.

  
(Bijai Pratap Singh) 12/3/25  
Dy Dir / Adm-10  
for DGQA

Copy to:-

DQA (Veh-1)  
DQA(CV)  
DQA (EE-1)  
DQA(M&E) Cell

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For information please

Dir (SDCC)

For posting on DGQA website

All JCM III Level Members of DGQA